

MINUTES
Saskatchewan Association for Safe Workplaces in Health
ANNUAL GENERAL MEETING
Virtual – Via Webex
March 24, 2021

Item	Discussion	Action/Decision
1. Call to Order	<p>Christina Denysek, Board Chair, called the meeting to order at 1:13 p.m. She noted that this year’s meeting will cover both 2019 and 2020 activities due to the cancellation of last year’s annual meeting.</p> <p>Christina went over the virtual process to be used for communicating during the meeting, as well as how the virtual voting process would be carried out.</p>	
2. Adoption of the Agenda	The agenda was reviewed and no edits were identified.	<p>MOTION: To accept the 2021 Annual General Meeting agenda as presented. Moved by Kelly Chessie (Santa Maria Senior Citizens Home). Seconded by Louise Rogoschewsky (SHA). Carried.</p>
3. Adoption of the 2019 AGM Minutes	The minutes from the 2019 Annual General Meeting were reviewed. There were no edits identified.	<p>MOTION: To accept the minutes from the 2019 Annual General Meeting as presented. Moved by Clint Kinchen (Circle Drive Special Care Home). Seconded by Jan Senik (SHA). Carried.</p>
4. CEO Report	<p>Sandra Cripps provided an overview of the highlights and achievements from the last 2 years.</p> <p>In 2019:</p> <ul style="list-style-type: none"> - Connected with 98% of members. - Collaborated with EMS community to enhance safety practices. - Developed rural reach promotional video. 	

Item	Discussion	Action/Decision
	<ul style="list-style-type: none"> - Developed additional TLR training videos. - Developed a full respiratory fit testing program. <p>In 2020:</p> <ul style="list-style-type: none"> - Much focus was with our members in response to COVID-19. - Worked with SHA to implement online and contingency planning for safety training and education. - Aligned our capacity to provide fit testing for SHA and priority groups. 	
5. Auditors' Report of Financial Statements	<p>Denise Dick, Board Treasurer, provided an overview of the financials for 2019 and 2020.</p> <p>It was noted that the financial statements from 2019 were prepared by KPMG and the 2020 financials were prepared by MWC, so there is a small variance between how they are laid out.</p> <p>SASWH remained in good financial position in 2019 and KPMG had no concerns.</p> <p>In 2020 COVID-19 had a direct impact on the budget. SASWH managed well through effective utilization of investments and deferred revenue and also qualified for federal subsidy programs relating to the pandemic. MWC did not have any concerns.</p>	<p>MOTION: To accept the 2019 and 2020 Audited Financial Statements as presented. Moved by Rhonice McMaster (SHA). Seconded by Louise Rogoschewsky (SHA). Carried.</p>
6. Selection of Auditor	<p>Denise reviewed the process and principles that were considered when selecting an auditor for the next 3 years.</p>	<p>MOTION: To accept the Board's recommendation to have MWC be the association's auditor for 2020-2022. Moved by Aaron Bloch (Helping Hands PCH). Seconded by Kelly Chessie (Santa Maria Senior Citizens Home). Carried.</p>
7. Adjourn	<p>Christina adjourned the meeting at 1:57 p.m.</p>	