

Environmental Services - Organize Your Work

Plan your workday in advance.

Set the order of the tasks you have been assigned.

Make sure the tools and equipment are in good working order.

Identify special tasks that require additional personal protective equipment (PPE), materials, and other equipment.

Coordinate with other workers to arrange for help before starting the job.

Alternate heavy and lighter tasks throughout the day, where possible.

Establish the best way to accomplish each task – if in doubt, talk to your supervisor and ask questions.

Work in teams.

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Safety Talk Discussion

Be Accountable: Choose safety - work safe - and go home injury free!