

**MINUTES**  
**Saskatchewan Association for Safe Workplaces in Health**  
**ANNUAL GENERAL MEETING**  
**Virtual – Via Webex**  
**March 20, 2024**

Item	Discussion	Action/Decision
1. Call to Order	Denise Dick, Board Chair, called the meeting to order at 1:07 p.m.  Denise went over the virtual process to be used for communicating during the meeting, as well as how the process for voting would be carried out.	
2. Adoption of the Agenda	The agenda was reviewed, and no edits were identified.	<b>MOTION:</b> To accept the 2024 Annual General Meeting agenda as presented. - Moved by Racheal Martens (SHA). - Seconded by Jason Monteith (SEIU). Carried.
3. Approval of the 2023 AGM Minutes	Denise provided some highlights from the 2023 Annual General Meeting.  The minutes from the meeting were reviewed. There were no edits identified.	<b>MOTION:</b> To accept the minutes from the 2023 Annual General Meeting as presented. - Moved by Genny Goodyear (SGEU). - Seconded by Racheal Martens (SHA). Carried.
4. Proposed Changes to Bylaws	Brent Kitchen, Chair of the Bylaws and Governance Committee, provided a side-by-side comparison of the proposed changes to the SASWH bylaws. Changes were primarily made to simplify language, update Board and Committee processes for virtual meetings and virtual voting options, and to reflect SASWH's current administrative practices.	<b>MOTION:</b> To accept the 2024 SASWH bylaw amendments as presented. Moved by Wyatt Munson (SHA). Seconded by Racheal Martens (SHA). Carried.
5. CEO Report	High level summary of the update by Sandra Cripps, CEO:	

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	<ul style="list-style-type: none"> <li>- G22 sector saw a 9.5% reduction in the number of WCB claims from 2022 to 2023.</li> <li>- Update on</li> <li>- Update on Defensive Driver Training for EMS Professionals in Saskatchewan.</li> <li>- Update on the work currently being done by the National Alliance for Safety &amp; Health in Healthcare (NASHH).</li> <li>- G22 top 10 OHC contraventions.</li> <li>- SASWH time allocation on training programs for 2023.</li> <li>- IPAC report.</li> </ul>	
6. Auditors' Report of Financial Statements	<p>Mike Edge, Board Treasurer, provided an overview of the 2023 Auditors' Report which was prepared by MWC Professional Chartered Accountants.</p> <p>SASWH remains in a solid financial position.</p>	<p><b>MOTION:</b> To accept the 2023 Audited Financial Statements as presented.</p> <ul style="list-style-type: none"> <li>- Moved by Racheal Martens (SHA).</li> <li>- Seconded by Krishna Vegunta (HSAS). Carried.</li> </ul> <p><b>MOTION:</b> To approve the appointment of MWC CPA as the auditor for the 2024 fiscal year.</p> <ul style="list-style-type: none"> <li>- Moved by Travis Bell (SHA).</li> <li>Seconded by Racheal Martens (SHA). Carried.</li> </ul>
7. Adjourn	Denise adjourned the meeting at 1:57 p.m.	